



2000 Greenbriar Lane, West Grove, PA 19390

[www.jennerspond.org](http://www.jennerspond.org)

**Jenner's Pond is a Smoke-free Campus!**

**Application for Employment**

We welcome your interest in becoming a member of Jenner's Pond Inc. We consider all applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. Jenner's Pond Inc. is an equal opportunity employer.

Kindly fill in the blanks to let us know of your interests and of your qualifications for the position available.

Position applying for: \_\_\_\_\_ Date: \_\_\_\_\_

**Personal Information**

Name: \_\_\_\_\_ Soc. Sec. #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_

How did you learn of this opening? \_\_\_\_\_

Are you prevented from becoming lawfully employed in the country because of Visa or Immigration Status? Yes No  
*(Proof of citizenship or immigration status will be required upon employment)*

**Employment Desired:**

(Please Circle all that interest you) Full-time Part-time Pool PRN Casual  
 Please indicate schedule desired: Days Evenings Nights Weekends Holidays Other \_\_\_\_\_  
 Date available for employment: \_\_\_\_\_ Wage or Salary Desired: \$ \_\_\_\_\_

**Education and Training:**

	Name/Location	# of Years Attended	Course/Degree
High School			
College			
Graduate School			
Apprentice, Technical, Military or Vocational School			

<b>Other Training or Skills</b>			
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**Background Check:**

*A "yes" answer will not necessarily disqualify you from consideration from employment, and factors such as the nature of the crime(s) will be considered. A criminal background check is done on every new Jenner's Pond Inc. employee in accordance with Pennsylvania State Law, and to ensure the safety and well being of all the residents and staff.*

1. Do you have a history of or have you ever been convicted of any violent crime or were you ever dismissed from employment due to abuse or neglect of clients or residents?      Yes      No
2. Have you ever been convicted of any crime?      Yes      No
3. If yes, provide date(s) and identify the offenses: \_\_\_\_\_

**Employment History (please begin with most recent employer)**

<b>Employer Name, Address, and Phone Number</b>	<b>Dates Employed (From-To)</b>	<b>Position/Salary</b>	<b>Reason for Leaving</b>

**References:** (Business references are preferred)

<b>Name</b>	<b>Address and Phone</b>	<b>Relationship</b>	<b>Years Known</b>
1. _____			
2. _____			
3. _____			

I understand that if I am employed by Jenner's Pond Inc., employment is "at will", which means that employment is not for a definite period and may be terminated by either myself or Jenner's Pond Inc. in the sole discretion of either, for any reason, at any time. I understand that no one at Jenner's Pond Inc., has authority to make any different agreement, except the CEO by formal agreement in writing signed by the CEO and the employee. Furthermore, I understand Jenner's Pond is a smoke-free campus and as such employees, vendors, and visitors are not permitted to smoke anywhere on campus grounds. Violation of this policy may result in immediate termination of employment. No part of this application constitutes an offer of employment or is in fact or implied a contract for employment.

**I authorize investigation of all statements contained in this application.  
I understand that misrepresentation or omission of facts is cause for dismissal.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Employment Application/July 2007



## **PA Act 169 of 1996 and Act 13 of 1997**

I, \_\_\_\_\_ understand that as a condition of my employment with Jenner's Pond Inc., a criminal history background clearance must be obtained from the Pennsylvania State Police and/or the Federal Bureau of Investigation. I understand that Act 169 of 1996, and Act 13 of 1997 prohibit the employment of persons convicted of certain crimes, and that this information would be obtained in compliance with this act.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date